

**CERTIFICATE PROGRAMS IN REAL ESTATE  
& FACILITIES MANAGEMENT  
TEXTBOOK LIST**

Textbooks can be purchased at Barnes & Noble @ BU

**660 Beacon Street 4<sup>th</sup> Floor**

The textbooks are in the CPE section.

**(617-267-8484)**

**SPRING/SUMMER 2008 – Classes start on March 31, 2008**

**Facilities Management**

**FM 105 Facility Financial Management: Urbanek**

*No texts required for the course. Materials will be distributed in class.*

**FM 107 Building Systems: Flaherty**

*Mechanical and Electrical Systems in Buildings, 3<sup>rd</sup> Ed., Tao and Janis*

ISBN-13: 978-0-1-3034153-3

**Required**

**FM 108 Security Management for the Facility Manager: Watson**

*No texts required for the course. Materials will be distributed in class.*

**Real Estate**

**RE 104 Commercial Lease Analysis: Nahigian**

*Mastering Office Leasing, SIOR\*, (2000)*

ISBN-10: 0939623390

**Optional**

\*This text will not be available at Barnes & Noble.

Visit the Society of Industrial & Office Realtors (SIOR) on the web

[www.sior.com/publications/publications.html](http://www.sior.com/publications/publications.html)

**RE 106 Overview of the RE Development Process: Anderson**

*The Real Estate Game: The Intelligent Guide to Decision Making & Investment (1999),*

Poorvu & Cruikshank ISBN: 73:978-0-6-8485550-9

**Required**

*HBS Case Study # 381-081: “Savannah West”*

**REQUIRED**

*HBS Case Study # 396-001: “503 Cricket Road”*

**REQUIRED**

*HBS Case Study # 391-021: “Regency Plaza”*

**REQUIRED**

**RE 107 Fundamentals of Investment Analysis: Keefe & Wexler**

Access to a Hewlett Packard financial calculator required. The most common models are HP 10B, 12C, 17B, or 19BII. Commonly carried at the BU Bookstore and office supply stores.

*Investment Analysis for Real Estate Decisions, 6<sup>th</sup> Ed., (2006), Greer & Kolbe*  
ISBN-13: 978-1-4-1951531-6

**Optional**

**RE 108 Advanced Real Estate Investment Analysis: Coughlin**

*Fundamentals of Real Estate Investment, 3<sup>rd</sup> Ed., (1995), Jaffe & Surmans*  
ISBN-13: 978-0-3-2413992-1

**Required**

**RE 112 Fundamentals of Real Estate Finance: Perreira**

*Real Estate Finance and Investments, 13<sup>th</sup> Ed (2006)*  
ISBN-13: 978-0-0-7352471-9

**Optional**

**RE 113 Fundamentals of Market Analysis: Eisenberg**

*Real Estate Market Analysis: A Case Study Approach (2001), Schmitz & Brett*  
ISBN-13: 978-0-8-7420868-9

**Required**

**RE 119 Capital Markets: Brand**

*No texts required for the course. Materials will be distributed in class.*

**RE 123 Physical Evaluation of Real Estate Assets: Cerniglia**

*Mechanical & Electrical Equipment for Building 10<sup>th</sup> ed., (2006), Stein, Reynolds & Kwok*

ISBN-13: 978-0-4-7146591-1

**Optional**

**RE 125 Legal Knowledge for Real Estate Professional: Vasil**

*Modern Real Estate Practice , 17<sup>th</sup> ed., (2006), Galaty, Allaway & Kyle*  
ISBN-13: 978-1-41952198-0

**Required**

**RE 132 Managing Multi-Family Housing: Mellen**

*Practical Apartment Management, IREM, 5<sup>th</sup> ed., Kelly*  
ISBN-13: 978-1-5-7203094-7

**Required**

**RE 140 Fundamentals of Real Estate Transactions: Schmitt**

*No texts required for the course. Materials will be distributed in class.*

**RE 142 Finance, Accounting, and Taxation of Real Estate: Murphy & McKay**  
*No texts required for the course. Materials will be distributed in class.*

**RE 175 Argus Cash Flow Modeling: Martin**  
*No texts required for the course. Materials will be distributed in class.*